AUSTRALIAN ASPHALT PAVEMENT ASSOCIATION

Registration

Fees & Registration

Course fees for AAPA Members and non-Members are listed against each course in the month by month program. Fees include lunch, morning and afternoon teas, course notes and other handouts and a personalised certificate of attendance. All course fees include GST.

A "Statement of Successful Completion of Written Assignment" will be awarded on successful completion of an optional written assignment.

Please complete the registration form (acts also as initial Tax Invoice) and return it **with your payment** to AAPA. **All registrations will be confirmed prior to the course and will include a tax invoice/receipt.**

Cancellations, Transfers & Refunds

If you cannot attend a course for which you have registered, you have a number of options:

- You can arrange a **substitute delegate** from your organisation.
- You can **transfer your registration** to another course **(once only)**
- Course fees are refundable up to **7 working days prior** to the course, but will incur a $75 cancellation fee (incl GST).

No refunds will be given within 7 working days of the course commencement date.

Please note: No refunds or credits can be given for delegates who are registered for a course but fail to attend. Full course fees will be payable, however a full set of course notes and materials will be provided (when available) on request once payment has been received.

Choose your payment method

1. Cheque — payable to "AAPA"
2. Official Purchase Order
3. Invoice for 30-day payment for AAPA members only. Non-members - payment in advance of course
4. Credit card (Mastercard, Visa, Amex)
5. Electronic Funds Transfer - Members Education Credit Union
   Account Name: Australian Asphalt Pavement Association
   BSB: 803 140 Account: 23104301

Enquiries

Content: Wal Holtrop; Registration: Ed Butler
Tel: (03) 9853 5322; Fax: (03) 9853 5914
E-mail: *trainingcentre@aapa.asn.au*
Website: *www.aapa.asn.au*

Please complete a separate registration form for each course – photocopy this page and keep the original for future reference.

Registered by ..... Date: ..../...../....
Please print clearly

Tel: (.....) ..... Fax: (.....) .....

E-mail:.....
For more information on training courses visit our Website: www.aapa.asn.au

COURSE: .....

VENUE: ..... **DATE:** .....

AAPA MEMBER'S FEE: $..... **NON-MEMBER:** $ .....

PRINT CLEARLY — **details will be used for nametags/certificates**

Delegate 1.

First name: ..... Last name: .....

Organisation: .....

Tel: (.....) ..... Fax: (.....) .....

E-mail: ..... D.o.B: ...../...../.....

Address: .....

..... Postcode: .....

Additional Delegates from same organisation:

Delegate 2.

First name: ..... Last name: .....

E-mail:..... D.o.B: ...../...../.....

Delegate 3.

First name: ..... Last name: .....

E-mail: ..... D.o.B: ...../...../.....

Payment – Tax Invoice (ABN 31 000 770 123)

..... delegates at $..... each* (incl GST) — Total: $.....

* Members / non-Members fee as appropriate – contact AAPA if unsure of your membership status

☐ Cheque attached (payable to **'AAPA'**)

☐ Company, Council or Government purchase order attached

Course Code .....

☐ Please invoice me for this training — I accept AAPA's Terms and Conditions and agree to pay on receipt of invoice

Credit Card: ☐ Mastercard ☐ Visa ☐ AMEX

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Expiry date: ...../..... Amount $ .....

Cardholder's Name: .....

Signature: .....

Where did you find out about this course?

☐ Brochure ☐ Website ☐ Email

☐ IPWEA ☐ Newsletter ☐ Word of mouth

Send your registration form to AAPA, Level 2, 5 Wellington Street, KEW Vic. 3101
Fax: (03) 9853 5914 Email: trainingcentre@aapa.asn.au